

- 1. APPROVAL OF MINUTES:** Approval of the minutes from the December 8, 2014, Potter County Commissioners' Court meeting.
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MOTION was made by Judge Ware: I approve.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Ware.

NOES: None.

Motion carried by 5-0 vote.

- 2. VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of December 3, 2014, through December 16, 2014. [Hood]
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Commissioner Vaughn, Judge Pro Tem, referenced Vouchers checks Nos. 159550-159825 and wire #474-480 in the total amount of \$2,950,323.18.

MOTION was made by Judge Ware: I approve.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Church, Vaughn and Judge Ware.

NOES: Commissioner Murguia.

Motion carried by 4-1 vote.

See Documentation

- 3. BUDGET AMENDMENT:** To consider and act upon budget amendments for the 2014-2015 fiscal year. [Hood]
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MOTION was made by Judge Ware: I approve.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Ware.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

- 4. INSURANCE REPORT:** To recognize the insurance fund report. [Holland]
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The insurance fund report was so recognized.

See Documentation

- 5. TREASURER'S REPORT:** To recognize the monthly treasurer's report. [Jennings]
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Leann Jennings, Treasurer, presented a monthly treasurer's report to Commissioners' Court.

Sherri Aylor, Tax Assessor/Collector, gave a report to Commissioners' Court.

The monthly Treasurer's report was so recognized. See Documentation

6. TAX OFFICE: To consider and act upon a tax refund for over-payment of taxes. [Aylor, Hood]

Sherri Aylor, Tax Assessor/Collector, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Murguia: I make a motion that we approve the refund in the amount of \$5,672.84 to be issued to Happy State Bank.

SECOND was made by Judge Ware.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Ware.

NOES: None.

Motion carried by 5-0 vote. See Documentation

7. RETIREMENT: To recognize the retirement of County Judge Arthur Ware after 24 years of faithful and dedicated service to Potter County.

Judge Ware's retirement was so recognized. A certificate of appreciation was presented to Judge Ware by Commissioners' Court. See Documentation

8. ELECTIONS – VOTE CENTERS: To consider and act upon a recommendation by the Vote Center Committee that Potter County, pursuant to Tex. Elec. Code §43.007, initiate the process to participate in the Countywide Polling Place Program (a/k/a "Vote Centers"), beginning with the November 2015 election. [Huntley]

Melynn Huntley, Elections Administrator, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I move that Potter County pursue Vote Centers and the Potter County Vote Center Committee lead that effort.

SECOND was made by Judge Ware.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Ware.

NOES: None.

Motion carried by 5-0 vote.

9. OFFICIAL BONDS-TERMS BEGINNING JANUARY 1, 2015: To approve, recognize, or take any action necessary regarding the official bonds for elected officials beginning term of office on January 1, 2015. [Kemp]

MOTION was made by Commissioner Church: I move we approve the bonds for Commissioner Murguia and JP Horn.

SECOND was made by Judge Ware.

AYES: Commissioners Kelly, Church, Vaughn and Judge Ware.

NOES: None.

ABSTAIN: Commissioner Murguia.

Motion carried by 4-0-1 vote.

See Documentation

10. POTTER COUNTY MEMORIAL STADIUM – LEASE TO SOUTHERN

INDEPENDENT LEAGUE: To hear a report on Stadium improvements and take any action necessary in regard to the lease. [Kemp]

Commissioner Murguia gave an update on the Potter County Memorial Stadium lease.

No action was taken.

11. IMAGING SERVICE AGREEMENT: To consider and act upon approving a multi-year agreement with Kofile Preservation for the scanning and archiving of historical records for the County Clerk's Office utilizing TXMAS Contract No. TXMAS-13-36010. Funds will be contingent each year on Commissioners' Court appropriation and availability of County Clerk record archive funds. [Harder, Smith]

Julie Smith, County Clerk, gave an explanation to Commissioners' Court.

MOTION was made by Judge Ware: I approve.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Ware.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

12. FORMAL BID #1105-14: To consider and act upon awarding Formal Bid #1105-14 for a portable static roller to ASCO, as the lowest bid meeting all specifications, in the amount of \$75,950.00. Funds budgeted in the 2014/2015 fiscal year. [Harder, Cumpston]

MOTION was made by Commissioner Church: I move we approve the awarding of Formal Bid #1105-14 for the portable static roller to ASCO.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Ware.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

- 13. REAL ESTATE SALE:** To consider and act upon approving amendment #1 to the real estate contract for 2404 SW 6th Avenue. This amendment would extend the evaluation period and closing date. [Harder]
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MOTION was made by Commissioner Kelly: I make a motion that we approve the extension date to February 20th for the purchase of the 6th street property.

SECOND was made by Judge Ware.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Ware.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

- 14. INSURANCE VEHICLE REPLACEMENT:** To consider and act upon purchasing a 2015 Chevrolet Impala from Caldwell Country Chevrolet in the amount of \$19,945.00 from Buyboard Contract #430-13. This is to replace a 2014 Dodge Charger (PC#21579) that was totaled by insurance. [Harder, Thomas]
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MOTION was made by Judge Ware: I approve (funds to come from the Insurance Fund).

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Ware.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

- 15. ROAD & BRIDGE DEPARTMENT:** To consider and take any action on appointing a new Road & Bridge Superintendent. [Kemp]
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Kay Holland, Human Resources Director, answered questions of Commissioners' Court.

Roger Cumpston, Road & Bridge Superintendent, spoke before Commissioners' Court.

MOTION was made by Commissioner Church: I move that we open the position for Road and Bridge Superintendent to internal candidates, and that the application period end December 31st by 12 noon.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Ware.

NOES: None.

Motion carried by 5-0 vote.

The interview committee will consist of Commissioner Church, Commissioner Kelly, and Kay Holland, Human Resources Director.

- 16. POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]
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Mike Head, Facilities Maintenance Director, gave a report on various Potter County Projects to Commissioners' Court.

Pat Fitzpatrick, Fire/Rescue, spoke before Commissioners' Court in regards to the Fire Station #3 Project.

MOTION was made by Commissioner Murguia: I make a motion to approve the change order #1 in the amount of \$1,356.73, funds to come from the Buildings Repair and Maintenance Account Extension Office.

SECOND was made by Judge Ware.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Ware.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

- 17. POTTER COUNTY EXTENSION OFFICE:** To hear an agent update regarding activity hosted by the Potter County Extension Office. [Murguia]
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Nathan Carr, Extension Agent, gave an Extension Office activity update to Commissioners' Court.

See Documentation

- 18. FORMAL BID #1103-14:** To consider and act upon awarding Formal Bid #1103-14 Vehicle Tires to the various vendors as listed on the award recommendation sheet and to draw for 10 tied items. Funds will be used on an as needed basis from the 2014/2015 fiscal year. [Harder]
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Two companies tied for Formal Bid #1103-14. They were numbered, for drawing purposes only, as follows: #1 Southern Tire Mart, LLC #2 Autco Inc.

Commissioner Vaughn drew for the 10 tied items.

The 10 tied items will be awarded to Autco Inc.

MOTION was made by Commissioner Church: I move that we award the Formal Bid #1103-14 for Vehicle Tires to the different vendors that are listed.

SECOND was made by Judge Ware.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Ware.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

- 19. TEXAS ASSOCIATION OF COUNTIES HEALTH AND EMPLOYEE BENEFITS POOL:**
To cast the ballot for election of trustees for the TAC Health and Employee Benefits Pool, and to authorize the County Judge to sign on behalf of the County. [Kemp]
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MOTION was made by Commissioner Kelly: I make a motion that we vote for all five.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Church, Vaughn and Judge Ware.

NOES: None.

ABSTAIN: Commissioner Murguia.

Motion carried by 4-0-1 vote.

See Documentation

- 20. POTTER COUNTY BAIL BOND BOARD – APPOINTMENT OF COUNTY COURT AT LAW MEMBER:** To consider and act upon appointing Judge Pamela Sirmon as the County Court at Law member of the Bail Bond Board. [Kemp]
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MOTION was made by Commissioner Kelly: I make a motion to appoint Judge Sirmon on the Bail Bond Board.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Ware.

NOES: None.

Motion carried by 5-0 vote.

- 21. EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.
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No executive session was held.

- 22. JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.
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Jail population of 479 (90 female, none in Childress) was given by Commissioner Vaughn, Judge Pro Tem.

- 23. COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.
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David Harder, Purchasing Agent, gave an update on Constable #3 accident.

24. AGENDA ITEMS: To receive agenda items for the next Commissioners' Court.

Commissioner Murguia requested that the Lease to Southern Independent League be on the next Agenda for January 12, 2015.

Commissioner Vaughn, Judge Pro Tem, adjourned the Potter County Commissioners' Court until 9:00 a.m., Monday, January 12, 2015, in the Potter County Commissioners' Courtroom at 500 S. Fillmore, Room 106, Amarillo, Texas.

I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Potter County.

Signed this the 22nd day of December, 2014.

Julie Smith, Potter County Clerk

By: Stephnie Menke, Deputy